

ATTORNEY'S INFORMATION SHEET AND REQUEST FOR MEDIATION

1. Please list the style, case number and court in which the dispute is pending.

2. Please state the total number of persons you intend to bring to the mediation, including yourself and state the total number of rooms that you believe will be necessary to conduct this mediation based on the total number of represented parties.

3. Please provide the name(s) of all opposing counsel, the party they represent, and the pro se litigants, with as much contact information as you have of such persons.

4. State the nature of the Plaintiff's claims and the Defendant's defenses and counterclaims:

5. What relief does the party you represent seek?

6. What are the primary disputed issues of law or fact in this case, from your perspective?

7. What is the status of discovery? (1) little or none; (2) some discovery done but substantially incomplete; (3) substantially complete or incomplete.

8. Do you have sufficient information to form a realistic settlement position? If not, what else is needed?

9. What are the last offers of the parties, if any?

ON BEHALF OF _____, ONE OF THE PARTIES IN THE ABOVE CAUSE, THE UNDERSIGNED ATTORNEY OF RECORD REQUESTS THAT **LEE ARELLANO** AGREE TO ACT AS MEDIATOR IN THE ABOVE CASE, AND, AS ATTORNEY OF RECORD AND ON BEHALF OF MY CLIENT, AGREE TO BE BOUND BY THE "RULES FOR MEDIATION" PROVIDED BY THE MEDIATOR TO ME, AND PRINTED ON THE REVERSE HEREOF.

DATED the _____ day of _____ 2003.

Respectfully submitted,

Attorney of Record

Printed Name: _____

Address: _____

Email: _____

Phone/Fax: _____